



Ambalika Institute of Management and Technology

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref:-AIMT/Dir/2025-26/IQAC/05

Date-14.10.2025

Attendance of IQAC Members (14th October 2025 Meeting)

S. No.	Name & Designation	Signature
1	Dr. S.Q. Abbas, Director General AIMT – Chairman	
2	Dr. Ashutosh Dwivedi, Director AIMT – Vice Chairman	
3	Prof. S.P. Shukla, Director, Rajkiya Engineering College, Banda – Member	
4	Prof. (Dr) S.P. Pandey, Advisor, Vishveshwarya Group of Institutions – Member	
5	Prof. R.P. Tripathi, KNIT Sultanpur – Member	
6	Mr. Khalid Masood, General Manager, Shalimar Builders – Industry Representative	
7	Mr. Gaurav Prakash, Chamber of Industry Indian Industries – Representative Member	
8	Dr. Shweta Mishra, HOD MBA / Add'l Director AIMT – Member Secretary	
9	Dr. Abhishek Mishra, Dean Academics AIMT – Member & Convener	
10	Mr. S.K.S. Tomar, Asst. Director (Admin) AIMT – Member	
11	Mrs. Priya Verma, Training & Placement AIMT – Member	
12	Dr. Pankaj Prajapati, Registrar AIMT – Member	
13	Dr. Prashant Kumar Srivastava, Dean Faculty Dev. & HR AIMT – Member	
14	Mr. Alok Mishra, HOD CSE & Technical Training – Member	
15	Mr. Anup Kumar Singh, COE AIMT – Member	
16	Dr. Avneesh Kumar Singh, HOD Applied Science – Member	
17	Mr. Naynesh Pandey, HOD CE – Member	
18	Mrs. Vandana Pathak, HOD ME – Member	
19	Mr. Amritanshu Shekhar Vaishya, HOD Placement AIMT – Member	
20	Mr. Sunil Singh Rathore, Admin Coordinator AIMT – Member	
21	Mr. Nawleshwar Dubey, Accounts Officer AIMT – Member	



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The agenda was already circulated to all the members yet it was read loudly by the Chairman addressing all the members:

Minutes of IQAC Meeting Dated 14/10/2025

The meeting was chaired by **Dr. S.Q. Abbas, Director General AIMT (Chairman, IQAC)**.

The following points were discussed.

1. FDP on OBE will be conducted by the CSE Department in October last.
2. A workshop on OBE orientation to be discussed and planned.
3. Further meetings will be required to discuss the assessment criteria.
4. Outcomes of various activities should be made measurable.
5. Director Sir emphasized defining a process to make parents and students aware of OBE, and to include them in the Department PAQIC Committee.
6. He also suggested adding OBE awareness by faculty as a criterion in the faculty feedback form.
7. HODs must ensure that every faculty member maintains a separate file for their R&D and other achievements.
8. Director Sir instructed Alok Sir to prepare an OBE Handbook and include key OBE points in the orientation booklet.
9. All HODs must verify CO-PO mapping for every subject in their departments.
10. Internal exam question papers must be signed by the Faculty, HOD, and PAQIC Moderator, and submitted to the Exam Cell at least two days before the examination.


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11. Question papers should include BL1 to BL3 level questions, while higher-order (BL4–BL6) questions should be covered through assignments. HODs will ensure compliance.
12. Student project reports should be accepted only if accompanied by a research paper.
13. Mandatory certifications:
2nd & 3rd Year: Coursera or UdeMy courses
1st & 4th Year: At least one NPTEL course
14. HOD applied science requested to limit first-year students' participation in extra-curricular activities.
15. R&D motivation policy for faculty will be revised.
16. Emphasis will be given on improving admissions by focusing on opening and closing ranks.
17. All faculty members and staff are required to add the Institute's Vision and Mission in their official email signatures.
18. The Institute Vision and Mission are to be reviewed and revised as per the directions of IQAC and management.
19. The Librarian shall maintain a record of government and reputed private job openings published through various online and print platforms, and share this information with all HODs and the Placement Cell through WhatsApp group.
20. It was proposed that the Institute will initiate the **PPF (Public Provident Fund) facility** for all eligible faculty members.

Next Meeting: The date will be notified soon.


Vice-Chairman (IQAC)

IQAC-AIMT
Vice-Chairman


Chairman (IQAC)

